

Strategic Priorities 2016-2017

Applications for project funding may be obtained by writing to:
Peace River Agriculture Development Fund
P.O. Box 144
Dawson Creek, BC, V1G 4E3
or email prad1@bcpeace.com

Council Members

Barry Follensbee, Chairman
Irmgard Critcher, Vice Chairman
Willy Rath
Martin Odermatt
Rick Kantz
Julie Robinson, BC Ministry Agriculture

Consultation Committee Members

BC Grain Producers Association
BC Bison Association
Peace River Cattlemen's Association
Peace River Farmers Institute
Peace River Forage Association of BC
Peace River Regional District
PR Soil Conservation Association
Peace River Bee Keepers Association

1. Planning and Communication
2. Climate, Adaptation & Development
3. Science, Technology, Education
4. Investment and Business
5. Value Added Processing
6. Domestic and International Trade
7. Natural Resource Management

About the Peace River Agriculture Development Fund

The fund was established by the Government of British Columbia in 1997 through a contribution of \$1,200,000.00 to promote the agriculture industry in the Peace River area of B. C.

Funds are administered by the British Columbia Peace River Grain Industry Development Council.

Applications for project funds over \$7,500 are accepted annually by the Council, and are approved in consultation with representatives of the various commodity sectors in the region. Deadline is Dec 15th.
Project funds under \$7,500 are accepted throughout the year, subject to available funds.

Peace River Agriculture Development Fund

Box 144
Dawson Creek, BC, V1G 4E3

Email: prad1@bcpeace.com

Web: www.bcpeace.com

Electronic application forms are available on the website. Applications may be submitted electronically.

Phone 250.719.8394 (Messages)

Funding provided by:


BRITISH
COLUMBIA
Ministry of Agriculture

Funding Guidelines

Funding Limits

- There is no maximum for individual project costs. Each project will be judged on merit. Funding approval subject to available funds.
- Projects planned to last more than three years are not eligible. If a project is planned to last more than one year, annual reports must be submitted and approved prior to payments being made for the following year(s).

Levels of Assistance

- All applications are eligible for up to 50% sharing. Of the remaining 50%, half (or 25% of total) can be “in-kind contributions”, but “in-kind” cannot be other provincial agriculture funds. Other Government funds can form part of the matching funding. This is a guideline only, as each project will be judged on merit.

Funding Arrangements

- All approved projects shall include Budgets and Timelines (dates) indicating when funds are to be paid.
- On approved applications of projects under \$7,500, a 10% holdback of funds will be retained until a final report satisfactory to the Peace River Agriculture Fund administrators has been received.
- On projects over \$7,500 the Holdback will be 20%. The remaining 80% will be advanced as agreed by the Applicant and the PRAD Administration at the time of approval.
- Projects of 2-3 years will be approved annually, with advances negotiated with the Applicant at time of approval.

Eligible Applicants

- Individuals and partnerships
- Commercial and non-profit organizations
- Industry Associations
- Agencies, boards and councils
- Universities, municipal governments, and government research and/or development agencies

Eligibility Criteria

Eligible projects must

- ◆ address the objectives identified annually as Strategic Priorities,
- ◆ comply with Financial Guidelines.

Ineligible projects include

- capital expansion of a private business,
- where benefits are not widely available to the agriculture industry in the Peace River Region

Eligible and ineligible activities and costs

Eligible costs include:

- ✓ contracted goods and services
- ✓ materials and supplies (not capital costs)
- ✓ incremental labour (wages plus benefits etc.) and related costs such as travel, training and skill development
- ✓ rent or lease of facilities and equipment, and
- ✓ administrative costs specific to the project.

Ineligible costs include:

- ✗ normal costs of establishing and operating a commercial operation
- ✗ capital costs (building and equipment)
- ✗ generally, costs incurred before the project was approved, and funding for ongoing activities are not to be eligible for funding, unless approved by the Council.

Projects Initiated by PRAD

Each year PRAD will identify the Strategic Priorities that are important to the industry. In some instances, PRAD may be the main initiator of projects to address these issues, in which case consultants may be engaged through a tendering process requesting interested consultants to provide a proposal for consideration. This will include terms of reference, timelines, and reporting structure as outlined by PRAD.

Use of Funds

The PRAD Fund may only support the following types of projects which will benefit the agriculture and food industry in the Peace River area of B.C. -

- ❖ Agriculture and food research projects
- ❖ Technology development projects
- ❖ Environmental management projects
- ❖ Market development projects
- ❖ Education projects
- ❖ Training projects

Funding Timelines

- ⇒ Projects over \$7,500 Final Application Confirmation of Receipt by PRAD Administration Deadline December 16
- ⇒ Projects under \$7,500 – Two weeks prior to Project Commencement or Expenses.
- ⇒ Notification of results (over \$7,500) – by March 31,
- ⇒ Initial Funds dispersed as authorization received.
- ⇒ Final Dispersal (Holdback) on acceptance of Project Completion Report.
- ⇒ Successful applicants must sign condition and fund requirement forms.